

UPDATING YOUR METHOD OF PAYMENT IN YOUR EMERALD CLUB PROFILE:

STEP ONE- Log into your Emerald Club account using your username and password. If you do not have this, click on “Trouble signing in link” and you will be directed to this screen:

Forgot Password?

To reset your password, enter your username and last name below. We will send you a link to create a new password.

*Required

<input type="text" value="USERNAME*"/>	<input type="text" value="LAST NAME*"/>
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SUBMIT

Forgot Username?

To retrieve your username, please enter your last name and Emerald Club Member Number below and we will send you your username.

*Required

<input type="text" value="LAST NAME*"/>	<input type="text" value="EMERALD CLUB NUMBER*"/>
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SUBMIT

STEP TWO- Once you can log in, Click on your profile, and select Payment Options:

The screenshot displays the National Emerald Club profile page. On the left is a navigation menu with options like 'About Emerald Club', 'Reserve', and 'View / Modify'. The main content area shows the user's name 'E. GOODERMOTE' and member number '141054421'. A progress bar indicates 'ACTIVITY TO NEXT TIER' with 1 of 12 rentals completed and 3 of 40 rental days completed. Below this are several menu items: Personal Information, Account Security, Rental Preferences, Payment Options, Rewards Preferences, Communication Preferences, Start a Reservation, Trips, Rewards, and Emerald Club Card.

Personal Information	Account Security	Rental Preferences	Payment Options
Rewards Preferences	Communication Preferences	Start a Reservation	Trips
Rewards	Emerald Club Card		

STEP THREE: Remove the Billing Account listed as your “Primary” method of payment.

The screenshot shows the National Emerald Club profile page. On the left is a navigation menu with options: EMERALD CLUB, E. GOODERMOTE, About Emerald Club, Reserve, View / Modify, For Business, Locations, Vehicles, National Mobile App, and Discover. The main content area is titled "Saved Payment Methods" and includes an "ADD CREDIT CARD" button. Below the title, it states "You can have up to 8 credit cards saved to your Emerald Club profile." A single Mastercard is listed for ELIZABETH GOODERMOTE, MASTERCARD (7707), with an expiration date of 01/2021. It is marked as the "Primary" method with a selected radio button. "Edit" and "Remove" links are visible next to the card. At the bottom right, there are "CANCEL" and "UPDATE" buttons.

STEP FOUR: Enter TCARD information, then click button on right to make it PRIMARY: Click UPDATE.

This screenshot shows the same National Emerald Club profile page after a Visa card has been added. The "Saved Payment Methods" section now contains two cards. The Visa card (5982) is listed first with an expiration date of 09/2023 and "Edit" and "Remove" links. The Mastercard (7707) is listed below it with an expiration date of 01/2021 and "Edit" and "Remove" links. The Visa card's radio button is unselected, while the Mastercard's radio button is selected and labeled "Make Primary". The "ADD CREDIT CARD" button is still present at the top right. The "CANCEL" and "UPDATE" buttons remain at the bottom right.

YOU ARE DONE! Please make sure to enter your Emerald Club number in the loyalty number field for both National AND Enterprise. Enjoy your rental experience!